

Union County TEAMS Charter School

Official Minutes-BOT Meeting of October 22, 2020

Meeting Call to Order 7:00pm; Pledge of Allegiance conducted by Board President.

In Attendance:

Mr. Clarence Beverly, President, BOT
Mr. Leroy Canady
Mr. Bruce Williams
Mr. Lafayette Little-Avant

Dr. Otis A. Richardson, Business Administrator/Board Secretary
Mr. Joseph Wenzel, Esquire, Board Attorney

Not Attending:

Mr. Reggie Piggee, Vice-President, BOT
Mrs. Sheila L. Thorpe, Executive Director/Founder
Ms. Emma Johnson, Treasurer

Welcome from Board President

Welcome to a Business Meeting of the Union County TEAMS Charter School Board of Trustees. It is our hope that you will find the meeting both informative and interesting. We thank you for taking time to attend and be a part of this session. Please be advised that this and all meetings of the Board of Trustees are open to the media and public, consistent with the Open Public Meetings Act (Ch. 231 Laws of 1975), and that the advance notice required therein has been provided.

ADMINISTRATION OF OATH OF OFFICE - *Mr. Lafayette Little-Avant was administered the oath of office by the Board President.*

Approval of Minutes

Approve Minutes of September 17, 2020

Motion made by B. Williams seconded by L. Canady.

Roll Call Vote: *Motion carried unanimously.*

I. SCHOOL OPERATION

1. IT Connectivity Upgrade

The Business Administrator recommends, and I so move approval of contractual negotiations and agreement with Secure Edge Networks, Inc. for provision of state-of-the-art IT connectivity, inclusive of necessary equipment and remote monitoring/management services. Such services are required to overcome the intermittent and frequent voids experienced in several UCT classrooms, resulting in loss of student ability to complete interactive assignments in a timely and effective manner.

*Funding will be provided thru reallocations in **Communications and Internet Services** line items of the 2020-2021 Original Budget.*

Motion made by B. Williams, seconded by L. Canady.

Roll Call Vote: *Motion carried unanimously.*

2. Lease Provision for Relocation of Business Office

The Business Administrator recommends, and I so move appropriation for a lease agreement in an annual amount not to exceed \$25,000 for the relocation of the UCT business office to a facility (location currently being researched) that provides enhanced personal and environmental safety, increased social distancing, and appropriate clean air ventilation, in accordance with current CDC guidelines.

*Funding will be provided thru reallocation from **Health Insurance** line items of the 2020-2021 Original Budget.*

Motion made by L. Little-Avant, seconded by Canady.

Roll Call Vote: *Motion carried unanimously.*

II. FINANCE

Finance Report

The Business Administrator recommends, and I so move adoption of the following financial reports:

- Secretary's Report for Period Ending 09/30/2020
- Treasurer's Report for Period Ending 09/30/2020
- Accounts Payable/Vendor Payments Reports for 09/01/2020 thru 09/30/2020
- Payroll Reports for 09/01/2020 thru 09/30/2020

Motion made by B. Williams, seconded by L. Canady.

Roll Call Vote: *Motion carried unanimously.*

III. OTHER

1. Student Assistants for Sanitizing Facilities

Discussion was held on subject as requested by ED under guidelines suggested by BA as follows:

1. Period to be covered: 9/1/2020-2/28/2021
2. Staffing to be limited to four (4) students
3. Timeframe to be limited to 2 hours/day, 2:00-4:00pm
4. Compensation to be at \$12/hour
5. Employees to be COVID-19 tested prior to employment or further participation in sanitizing activities
6. Employees to be subjected to daily temperature testing prior to participating in sanitizing assignments
7. Employees to be required to wear protective face masks and gloves throughout their presence at the facilities
8. Employee (s) developing or demonstrating any respiratory symptom(s) to be removed from the premises immediately and referred to the school physician.

Cautionary advisements were provided from board attorney relative to strict on-site supervisory needs/ health risks and insurance liability. Considering these concerns, BOT decision was to not put students at risk by implementing this project at the present time. BP will review with ED accordingly.

2. Students without IT Connectivity at Home

Discussion was held on subject in furtherance of ongoing commitment by BOT to providing IT connectivity to students specifically identified as being without service. Concerns were discussed relating to details required by BOT to identify individualized needs in order to address the deficiencies. Discussion with and advisement from board attorney suggested that BOT and Executive Director work together to determine best 'BOT/Sch Admin approach' for contacting parents and students. BP will review with ED accordingly.

Board President called for adjournment motion.
Motion made by B. Williams, seconded by L. Canady.
Roll Call Vote: *Motion carried unanimously.*
Meeting was adjourned at 8:05pm.

Next Meeting

Thursday, November 19, 2020, to be conducted via Remote Access, in accordance with new State Legislative guidelines.

Submitted for the Public Record,

Otis A. Richardson, MBA, PhD, CSBA
Business Administrator/Board Secretary